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NOTIFICATION

No.A.28011/2/2013-DC&MA, the 13th February, 2020: In pursuance to the paragraph 11 (eleven) of the Sixth Schedule to the Constitution of India, the following Rules, after receiving assent of the Hon'ble Governor of Mizoram on 03.02.2020 is hereby published for general information.

"The Mara Autonomous District Council (General) Service Rules, 2019".

Sangdingliana,

Secretary to the Govt. of Mizoram, District Council & Minority Affairs Deptt.

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SERVICE RULES, 2019

Part - I

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OMOUS DISTRICT COUNCIL (GENERAL) SERVICE RULES, 2019

s conferred by sub-paragraph In exercise of the powers conferred by sub-paragraph (7) of paragraph 2 that of the Sixth Schedule to the Constitution of India, read with clause (h) of sub-Sand Schedule, paragraph (6) of paragraph 2 of the Sixth Schedule, the Mara Autonomous District Council, with the approval of the Governor of Mizoram, makes the following rules for the constitution of the Mara Autonomous District Council General Service and for the conditions the improvement and regulation of the conditions of service of officers appointed under these rules, namely:-

District Council (General) Service Rules, 2019.

Part - I Preliminary

Short title and 1. (1) These rules may be called the Mara commencement. Autonomous District Council (General) Southern Street 2016 Service Rules, 2019.

- They shell cover eath hard with effect from the(2) They shall come into force with effect from the date of their publication in the Mizoram Gazette.
- Definitions. 2. In these rules, unless there is anything repugnant to the subject or context:-
 - (i) "Appointing Authority" means the Executive Committee of the Mara Autonomous District Council;
 - "Constitution" means the Constitution of (ii) India:
 - (iii) "District Council" means the Mara Autonomous District Council;
 - "DPC" means the Departmental (iv) Promotion Committee constituted by the Executive Committee of the Mara Autonomous District Council;
 - "Executive Committee" means the Executive Committee of the Mara Autonomous District Council;

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ATTEMPT TORON,

- (vi) "Government" means the Government of Mizoram;
- (vii) "Governor" means the Governor of Mizoram;
- (viii) "Member of the Service" means a person appointed in a substantive capacity to any grade of the Mara Autonomous District Council General Service in accordance with these rules;
- (ix) "Recruitment Board" means the Mara Autonomous District Council Recruitment Board constituted by the Executive Committee of the Mara Autonomous District Council;
- (x) "Schedule" means a Schedule appended to these rules;
- (xi) "Scheduled Tribe" means such tribes as are specified by the President of India under Article 342 (1) of the Constitution of India as modified by law made by Parliament from time to time in so far as the specification pertains to the state of Mizoram;
- (xii) "Service" means the Mara Autonomous District Council General Service;
- (xiii) "State" means the state of Mizoram;
- (xiv) "Year" means Calendar Year.

Part - II

Constitution, Classification, Designation and Strength of Service

- Service.

 Constitution of the 3. (1) There shall be constituted a Service to be known as the Mara Autonomous District Council General Service.
 - (2) The Service shall consist of the following persons, namely:—

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- all resides constant in the Service in Sections with the propriate of their rules, after the common second of moun TIMES ...
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- examples of the Service Localities to the (2) position specified in obtained bit. and the of sub-rule (1) ments and he arrises
- Members of the Service between to http:// tenant in shall be others of Group in Traverted agent
- enominal of the Construent and articles.
 - Strength of the Service.

- (i) all persons already appointed to the existing posts as mentioned Schedule-I appended to these rules, before the commencement of these rules;
- (ii) all persons recruited to the Service in accordance with the provisions of these rules, after the commencement of these rules.
- The Service shall have the following grades, namely:-
- Senior Administrative Grade; (i)
- Selection Grade; (ii)
- (iii) Junior Administrative Grade;
- (iv) -Senior Grade;
- Junior Grade 'A'; and (v)
- (vi) Junior Grade 'B'.
- Members of the Service belonging to the grades specified in clauses (i), (ii), (iii), (iv) and (v) of sub-rule (1) above shall be officers of Group 'A' Gazetted rank.
- Members of the Service belonging to Junior Grade 'B' shall be officers of Group 'B' Gazetted rank.
- 5. Members of the Service shall, at the commencement the designated as mentioned in the the I appended to these rules and such other designations which the Executive Committee, with prior approval of the Governor, may decide.
 - The authorised permanent strength of the (1) Service and nature of the posts therein at the commencement of these rules shall be as shown in the Schedule-I appended to these rules.

The withouse permanent strongth of the (2) The authorised permanent strength of the The state of the second state of the second state of the second s Service and nature of the posts therein after the commencement of their meanifest be commencement of these rules shall be deresmined to the investment communicate with determined by the Executive Committee, with and a senson of the Assessment from contribuprior approval of the Governor, from time to time.

Part – III Recruitment, Disqualification, Eligibility, Appointment, etc.

Recruitment to 7. (1) the Service. And the first of the second tally parasis (Nin) of the manually

Recruitment to the Service in the Junior Grade 'A' after the commencement of these rules shall be by the following methods:-

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- Fifty percent (50%) of the vacancies (i) shall be filled by direct recruitment through competitive examination to be conducted by the Recruitment Board.
- shull be filled by temporous the secsometime succlaim from the larger of the last bolding and has thus they were the part of more trade in open the commu-
- Fifty percent (50%) of the vacancies - shall be filled by promotion through selection method from amongst officers holding not less than five years the post of Junior Grade 'B' under the District Council.
- Section to the second section of the second section (2) to the the optional of either the shall be by the technique contents.
 - Recruitment to the Service in the Junior Grade 'B' after the commencement of these rules shall be by the following methods:-
 - Lifty parent (500kg til me tikeners stord he filled by these recognitions
- Fifty percent (50%) of the vacancies (i) shall be filled by direct recruitment through competitive examination to be conducted by the Recruitment Board;
- white was a Blad in allert to MIC TO THE RESENTATION OF THE PARTY OF the between the place was not been the service was provided by the service of
- Twenty-five percent (25%) of the (ii) vacancies shall be filled by induction into the Service through selection method from amongst Assistants with Graduate in any discipline and who have completed not less than eight years of service in the grade;
- Twenty-five percent (25%) of the (iii) vacancies shall be filled by induction Service through limited into the

dependental examination and officerholding not been than five years the seas of Group 'B' (Figur-Gezetted) under the Thatric Country shall be eligible to appear at the examination

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runteet to the provision of these rules, the (3) method or methods or recruitment to be adopted for the purpose of filling say particular vacancy or vacancies in the between in may be required to be filled suring any particular period or recruitment see the territorial by said rectained singly be tracerulined (in each occasion of the becautive Comparison to consciousness on the Rectained States.

departmental examination and officers holding not less than five years the post of Group 'B' (Non-Gazetted) under the District Council shall be eligible to appear at the examination:

Provided that the officer shall possess a degree in any discipline of any university recognised by the Central or State Government.

Subject to the provision of these rules, the method or methods of recruitment to be adopted for the purpose of filling any particular vacancy or vacancies in the Service as may be required to be filled during any particular period of recruitment and the number of persons to be recruited by each method shall be determined on each occasion by the Executive Committee in consultation with the Recruitment Board.

Disqualification for 8. No person-

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- who has Appointment or commercial a marriage with a neuron between a recorliving, or
- to his 3-reset.

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- (i) who has entered into or contracted a marriage with a person having a spouse living, or
- (ii) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Executive Committee may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing exempt any person from the operation of this rule.

Eligibility for Direct Recruitment.

- In order to be eligible to appear at the competitive examination, a candidate must satisfy the following conditions, namely:-
 - (i) He must be a citizen of India;

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He must hold a degree in my discipling of any university recognized by the Control or State Government.

He must have susmed the age of 21 (Twenty core) years and must not have attained the age of 35 (Thiny-five) years on the last date fixed for receipt of applications.

frovided that the upper age have may be relaxed by S (Five) years to the case of evalidates belonging to solveduled tribes

- He must be a permanent insidem of the District Council area.
- language of in least Middle School standard
- propositions Appointment to the Am 10. to (1) proposed and Service, a miles, small be made and executive communes and shall be
- saids appointment that be assic except to (2) I mames specified in rule 7
- is apparaments to the Service about the major (3) the apparaments produce of the Service and not cost only specific past.
- this appointments or the Service in the (4) for grades shall be made only by promotion and the appropriate provisions for the expressions.
- compared Competitive in the 11 oct (1)
 reconsent to Examination of the near or such
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 (ii) He must hold a degree in any discipline of any university recognised by the Central or State Government;

(iii) He must have attained the age of 21 (Twenty-one) years and must not have attained the age of 35 (Thirty-five) years on the last date fixed for receipt of applications:

> Provided that the upper age limit may be relaxed by 5 (Five) years in the case of candidates belonging to Scheduled Tribes.

- (iv) He must be a permanent resident of the District Council area;
- (iv) He must possess knowledge of Mara language of at least Middle School standard.

All appointments to the Service, after the commencement of these rules, shall be made by the Executive Committee and shall be notified in the Mizoram Gazette.

No such appointment shall be made except in the manner specified in rule 7.

All appointments to the Service shall be made to the appropriate grades of the Service and not against any specific post.

All the appointments to the Service in the higher grades shall be made only by promotion in accordance with the appropriate provisions under these rules.

A competitive examination for direct recruitment to the Service shall be held at such intervals as the Executive Committee may, in consultation with the Recruitment Board, determine from time to time. The dates on which and the places at which the examination shall be held may be fixed by the Recruitment Board.

The examination shall be conducted by the (2)
Recruitment Dourd in recommence with the
syllabus as per Schadule-41 and the
Regulations as the Executive Commutee may
prescribe from time to time.

whenever a various of vacancies required in (3) no filled by direct operation under clause (1) of the enter (1) and clause (1) of the enter (2) of the rule 7, the Recruitment Stand shall invite by advertisement and in at least two foods acceptance in a two consecutive issue applications in such formula if may determine from intending candidates who consecut the prescribed qualifications. The advertisement shall indicate the number of vacancies and shall contain all necessary information relating to the recruitment.

The Recruitment Board sign opening and (4) sorvered to the Executive Committee a usual successful candidates who appeared at the examination in order of more.

Candidates whose names are included in the (5) list prepared under sub-rule (4) whose shall be considered for appropriate in the order in which their names makes in the list and they need to appoint of the appointing enforcing and the makes in the appointing enforcing and the appropriate order in the contract order in the c

inclusion of the name of a condidate in the Ic (6) propared under solvered (4) shows shall not confer any right; Grunppalnoneal durantly condidate.

to fine vacan Selection method, equited 12, bc(1) filled by setantian mathed under clause (f) of sun-rule (1) and places (t) has senerate (2) of rule 7, the UPC shall describe one manuscript meaning who will be suppressed through an expense.

The examination shall be conducted by the Recruitment Board in accordance with the syllabus as per Schedule-II and the Regulations as the Executive Committee may prescribe from time to time.

Whenever a vacancy or vacancies required to be filled by direct recruitment under clause (i) of sub-rule (1) and clause (i) of sub-rule (2) of rule 7, the Recruitment Board shall invite, by advertisement and in at least two local newspapers in two consecutive issue, applications in such form as it may determine from intending candidates who possess the prescribed qualifications. The advertisement shall indicate the number of vacancies and shall contain all necessary information relating to the recruitment.

The Recruitment Board shall prepare and forward to the Executive Committee a list of successful candidates who appeared at the examination in order of merit.

Candidates whose names are included in the list prepared under sub-rule (4) above shall be considered for appointment in the order in which their names appear in the list and they may be appointed by the appointing authority in the vacancies notified under sub-rule (3) above.

Inclusion of the name of a candidate in the list prepared under sub-rule (4) above shall not confer any right of appointment to such candidate.

To fill a vacancy or vacancies required to be filled by selection method under clause (ii) of sub-rule (1) and clause (ii) of sub-rule (2) of rule 7, the DPC shall determine the number of persons who will be considered from out of those eligible persons in the feeder grade and take all necessary steps well in advance so as to finalise the list of persons considered eligible for filling such vacancy or vacancies.

- The following criteria shall be observed by the See Edition by expense shall be observed by the (2) DPC for preparation of select list
 - merit with due regard to seniority; (i)
 - suitability and over all performance of (ii) the persons; and
 - assessment of Annual Confidential (iii) Reports (ACRs) of the persons who are considered eligible for filling such vacancy or vacancies.
- The names of the persons recommended by the the outside of the converts secretary and at he the (3) DPC for promotion or induction to the Service I as for personal engineering as the Sorving ell to submitted to the Longitude Vigorolium shall be submitted to the Executive Committee for approval.

Committee Limited 100 de france de la 13. (1) Departmental Harmonia violence Examination.

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Constitution of the consti

Appointment to the Service against 25% of the vacancies in the Junior Grade 'B' under clause (iii) of sub-rule (2) of rule 7 which may occur from time to time in the authorised permanent strength of the Service shall be made through a limited departmental examination.

- tented departmental mannings and ... (2) A limited departmental examination shall be in the last property of the state of the held by the Recruitment Board at such intervals as the Executive Committee may recall to the Lorentz's Commission was determine from time to time.
- caramerina man in a montanese out (3) The examination shall be in accordance with e dido es un Chalide III ejeccion je the syllabus as per Schedule-III appended to these rules.
- Therefore there man proper on (4) The Recruitment Board shall prepare and and in the formula Commission a Kin of forward to the Executive Committee a list of Lorens villabers care appropria a sing successful candidates who appeared in the examination in order of merit.

Part - IV Physical Fitness, Joining, Probation, Training and Confirmation.

Physical Fitness.

13. No candidate shall be appointed to the Service unless he/she is declared, after such medical examination, as the Executive Committee may prescribe to be mentally and physically sound and free from any

likely to interfere with the discharge of defects likely to interfere with the discharge of his/her duties. duties

A candidate in Joining time for a shall 14. or (1) for duty befoappointment, its on the date pecified in the order of unpointment

renwinistanding snything contained in seb-(2) ule (1) the appointing authority may on the application of the cardidate, if satisfied does here are good and sufficient reasons for doing o, by order in writing, gond such further time is it may deem necessary.

The appointment of a condidate who fails to(3) essure charge of the post within for time pecified in sub-rule (1) or within the further ime granted under sub-sule (2) shall stand aneched.

every person Probation. to the Servils. by(1) firect requiliment shall be on probation for a seried of one year.

The period of probation, for reasons in bc(2) ecorded in writing, may be materaled by the executive Committee in the individual case but he found period of probation shall not exceed

to the end of the period of probation or the (3) extended period of probation, as the case may se the Executive Committee shall consider the priships of the person so appearable to held he post to which he she was appointed.

the francisco Committee decides from the (4) moballonor is sumable to hold the past to which he are was appointed it shall issue on order declarate famourer to have smishousing considered me person of promotion and such as

A candidate by direct recruitment shall report for duty before the authority on the date specified in the order of appointment.

Notwithstanding anything contained in subrule (1) the appointing authority may on the application of the candidate, if satisfied that there are good and sufficient reasons for doing so, by order in writing, grant such further time as it may deem necessary.

The appointment of a candidate who fails to assume charge of the post within the time specified in sub-rule (1) or within the further time granted under sub-rule (2) shall stand cancelled.

Every person appointed to the Service by direct recruitment shall be on probation for a period of one year.

The period of probation, for reasons to be recorded in writing, may be extended by the Executive Committee in the individual case but the total period of probation shall not exceed two years.

At the end of the period of probation or the extended period of probation, as the case may be, the Executive Committee shall consider the suitability of the person so appointed to hold the post to which he/she was appointed.

If the Executive Committee decides that the probationer is suitable to hold the post to which he/she was appointed, it shall issue an order declaring him/her to have satisfactorily completed the period of probation and such an order shall have effect from the date of expiry of the period of probation, including extended period, if any, as the case may be.

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The Executive Committee may, at any time (5)during the period of probation, discharge from Service a probationer on account of his/her unsuitability for the Service:

> Provided that the grounds for the discharge shall be clearly indicated in his/her discharge order.

Training.

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A member of the Service shall undergo such training as the Executive Committee may prescribe from time to time in any established training institute within or outside the state.

Confirmation.

confirmation for Source Service of

A probationer who has been declared to have satisfactorily completed the period of probation shall be confirmed in the Service:

> Provided that once a member of the Service has been confirmed in the Service, he/she shall not be required to be confirmed in each grade or post of the Service.

Part - V Miscellaneous.

- The level of pay matrix admissible as per the Seventh THE RESERVE OF THE PROPERTY OF THE PROPERTY OF Central Revision of Pay (as modified and extended to to a little be the street of a Soulthe employees under the Government of Mizoram) Rules, 2018 to the members of the Service shall be as the state action is all the Stories should follows subject to revision by the Governor from time to time:-
 - Senior Administrative Grade: Level 13A of (i) Pay Matrix (corresponding to PB-4 37400-67000+8900 GP pre-revised)
 - Selection Grade: Level 13 of Pay Matrix (ii) (corresponding to PB-4 37400-67000+8700 GP pre-revised)
 - (iii) Junior Administrative Grade: Level 12 of Pay Matrix (corresponding to PB-3 15600-39100+7600 GP pre-revised)
 - (iv) Senior Grade: Level 11 of Pay Matrix (corresponding to PB-3 15600-39100+6600 GP pre-revised)

unior Grade A. Lovel 10 of Day Mahama(V) corresponding to PB-3 15600 39300-3400 I pre-revised

Junior Grade 'A': Level 10 of Pay Matrix (corresponding to PB-3 15600-39100+5400 GP pre-revised)

unior Grade B': Level 8 of Pay Marry (vi) corresponding to PB-2 \$300-346601 MUU OF pre-revised,

Junior Grade 'B': Level 8 of Pay Matrix (corresponding to PB-2 9300-34800+ 4600 GP pre-revised)

flor of the period of probation.

the trement of Increment. Der of the Ser 19. ... The first increment due to a member of the Service in hav structure shall scores on the successful completion of the period of probation.

ubject to the Promotion to absente (20.3) (1) a) and (5) beloHigher Grade of the members the Service to the Senior Grade, Manor diffinistrative triade. Sciention Grade and mior Administrative Grade shall be made at ensultation with the DPC on the basis of terit with due regard to sensordy.

Subject to the provision of sub-rules (2), (3), (4) and (5) below, promotion of the members of the Service to the Senior Grade, Junior Administrative Grade, Selection Grade and Senior Administrative Grade shall be made in consultation with the DPC on the basis of merit with due regard to seniority.

or filling up of reconcies in Senior Charle (2) tembers of the Service in the Links Greats who have rendered regular service in the meor Grace A nor a minimum period or five cars shall be eligible for consideration for contolina

For filling up of vacancies in Senior Grade, members of the Service in the Junior Grade 'A' who have rendered regular service in the Junior Grade 'A' for a minimum period of five years shall be eligible for consideration for promotion.

of filting up of stamping in James (3) commissionive Grade, members of the activice trico in sie Senio. Clado for a monmum when of five years or with not less than valve years service counted from the district ary into hunter timbe. 'A and of which she though have rendered regular survivo as asi three years in the Sector Courte shall be upible for contacteration for promotion

For filling up of vacancies in Junior Administrative Grade, members of the Service in the Senior Grade who have rendered regular service in the Senior Grade for a minimum period of five years or with not less than twelve years service counted from the date of entry into Junior Grade 'A' out of which he/she should have rendered regular service at least three years in the Senior Grade shall be eligible for consideration for promotion.

or fulling up of recencies in Selection Goods (4) embers or me service to the imporminuterrance tyrage who have rendered COURT APPROPRIATE THE PROPERTY OF THE PROPERTY OF THE PARTY OF THE PAR

For filling up of vacancies in Selection Grade, members of the Service in the Junior Administrative Grade who have rendered regular service in the Junior Administrative Grade for a minimum period of five years or with not less than eighteen years service counted from the date of entry into Junior Grade 'A' out of which he/she should have

rendered regular service at least three years in the Junior Administrative Grade shall be eligible for consideration for promotion.

I'm Office up of astronomy in come (5) For filling up of vacancies in Senior Administrative Grade, members of the Service early than every what the members of the Bereits in the Selection Grade who have rendered m du Solection Confr. who take ductres the market in the Secretary Court Sec. A. regular service in the Selection Grade for a this own a feet of the street, or side and see minimum period of five years or with not less the course fewer price series would be be than twenty three years service counted from the state of sometime transport to the off our of the date of entry into Junior Grade 'A' out of the de terms of the second recommendations which he/she should have rendered regular which is had then about to the hearings. service at least three years in the Selection Grade shall be eligible for consideration for promotion.

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The seniority inter-se of the members of the Service at its initial constitution shall be as determined by the Executive Committee in accordance with the orders and instructions in force before the commencement of these rules.

- the amount of the court of the court of the (2) The seniority inter-se of the members of the Service, appointed after the commencement of A TANK OF THE PARTY OF THE PART have a residence from the figure of commentary these rules on the basis of result of competitive examination shall be determined according to trans fun stall be patername a consist a to the the permitty to the agency the Merit List prepared by the Recruitment Board.
- Where two persons are placed at the same Visit and transfer the third territory (3) octor of the Mean Line, the person runing inposition of the Merit List, the person senior in age shall be senior to the other.
- Where persons are recruited to the same grade (4) by promotion or by direct recruitment on the comprising on the afficient by another many on the care same date, the person recruited by promotion shall take precedence over the direct recruit or the pressured care in Porchasting
- The Executive Committee shall prepare and (5) publish a Seniority list of members of the Service in all grades from time to time and the list so published shall be used for the purpose of consideration for promotion to the next higher grade. 1

ing the age of 50 James

ther of the Ser Retirementare from service of the Service shall retire from service of crosses of the last date of the month in which he attains the age of 60 years:

Provided that the member of the Service wasse. ing month on attaining the use of 50 years.

Provided that the member of the Service whose date of birth is the 1st day of the month shall retire created on the afternoon of the age age of the from service on the afternoon of the last day of the preceding month on attaining the age of 60 years.

Other provisions and 123, (1) who, the Execrelating to nittle shall have the right and poweconditioner any member of the service to anof service, position which is QUIVILLE COME OF STORE

Notwithstanding anything contained in these rules, the Executive Committee shall have the right and power to transfer any member of the Service to any post or position which is equivalent rank or grade.

sweeps as previded in these rules, all manager (2) cittude to pay, allowances leave pension halpline and other conditions of surviva shall or regained by the general roles framed or mental by the state government from fine to HERRI

Except as provided in these rules, all matters relating to pay, allowances, leave, pension, discipline and other conditions of service shall be regulated by the general rules framed or adopted by the state government from time to time. .

the time error Power of the arme open 24. of Where the Governor is satisfied that the operation of these rules Governor to hardship in anyany of these rules causes undue hardship in any or case, he dispense with or non with the particular case, he may in consultation with the relax any rule. Executive Committee, dispense with or relax that rule attent and subject to such conditions as beto such extent and subject to such conditions as he notice mecessary for dealing water the case in amay consider necessary for dealing with the case in a just and equitable manner:

wornwided by any of these rules.

regulable manner.

Delasque en

Provided that the case of any person shall not be dealt with in any manner less favourable to him than that provided by any of these rules.

thereon shall be final.

Interpretation. 25. If any question arises relating to the interpretation of As it shall be referred to the Governor wherethese rules, it shall be referred to the Governor whose decision thereon shall be final.

Repeal and rules and 126. All rules corresponding to these rules and in force where Saving, encement of these miss Immediately before the commencement of these rules are hereby repealed:

> Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.



SCHEDULE - I {See Rule 6 (1)}

AUTHORISED PERMANENT STRENGTH OF THE MARA AUTONOMOUS DISTRICT COUNCIL GENERAL SERVICE

VE GRADE	I.	SENIOR ADMINISTRATIVE GRADE		
ASSESSA STATES		Executive Secretary	S =	1
PERSON.		2. Secretary to the District Council	-	i
		TEACHER .	Total	2
	П.	SELECTION CRADE		
PROPERTY.	н.	SELECTION GRADE 1. Art & Culture Promotion Officer		
101911111		The state of the s	_	1
compan		Planning & Development Officer	7 7 =2	1
		3. Senior Education Officer	_	1
Him Cittigues		4. Senior Local Administration Officer	-	1
T		Senior Revenue & Settlement Officer		1
		Total	Total	5
Control 1986	III.	JUNIOR ADMINISTRATIVE GRADE		
STREET, STREET,	1	Deputy Secretary (GAD)		1
Setting Commit		2. Deputy Secretary to the District Council	a cathallas	4
	en ive in	3. Deputy Secretary (Finance) cum Controller of	Accounts	1
4 7		4. Deputy Secretary (DPAR & P)	Accounts =	1
CHINES 112992		5. Divisional Administrative Officer (Tipa)		1
CONTRACT LEGERAL		6. Rural Development Officer	1 10 300	1
of the second		7. Secretary (Board of School Education)		1
		Training (Bound of Belloof Education)	Total	7
		and the second s	Iviai	
	IV.	SENIOR GRADE		
complete Edition	T	 Assistant Art & Culture Promotion Officer 	20 E S e	1
Pro-		Circle Administrative Officer	-	1
		3. Controller of Examinations	_	1
		4. Education Officer	_	1
minor.		5. Industries Development Officer	- \	î ·
SHE		6. Local Administration Officer	_	1
		7. Planning Officer	-	1
		8. Revenue & Settlement Officer	_	1
		Road Transport Officer	-	1
		10. Sports & Youth Officer	24	1
		11. Under Secretary (GAD)	_	1
		12. Under Secretary to the District Council	-	1
		13. Under Secretary (DPAR & P)		1
		80 94505 080 53 45 80 05 70 0 N T 20 0 10 F 20 10 F 20	Total	13

	V.	JUNIOR GRADE 'A'		
		1. Academic Officer	_	1
		2. Adult Education Officer	-	1
on (MrS)		 Assistant Education Officer (M/S) 	_	1
er (P/S)		4. Assistant Education Officer (P/S)	T	1
looment Officer	-	5. Assistant Industries Development Officer	-	1
ration Officer		Assistant Local Administration Officer	1 2	1.
		7. Assistant Planning Officer	_	1
nent (Winer		8. Assistant Rural Development Officer	-	1
		9. Committee Officer	-	1
		10. Editor of Debate	-	1
) Arion		11. Information & Publicity Officer	_	1
		12. Liaison Officer	-	1
		13. Research Officer (A & C)	_	1
(31	- 89	14. Research Officer (Planning)		1
		15. Revenue Officer		3
		16. Sanitation Officer	-	1
		17. Sports Promotion Officer	_	1
		18. Social Welfare Officer	-	1
11.6		Tomic Di	Total	20
	VI.	JUNIOR GRADE 'B'		
TO A A I I	10155	Assistant Research Officer (A & C)	120	1
er (Stumminge)		2. Assistant Research Officer (Planning)		1
ř.		Assistant Revenue Officer	-	5
	96	4. Assistant Sanitation Officer		3
Officer		5. Assistant Social Welfare Officer		1
_ CVCP		6. Assistant Sports Promotion Officer	_	1 -
		7. Assistant Urban Development Officer	11 (2)	1
No.		8. Circle Adult Education Officer	-	1
		9. Circle Education Officer		5
900		10. Industries Extension Officer		1 _
		For 47 10	Total	20



SCHEDULE - II {See Rule 11 (2)}

THE REAL PROPERTY SYLLABUS FOR COMPETITIVE EXAMINATION FOR DIRECT RECRUITMENT TO THE MARA AUTONOMOUS DISTRICT COUNCIL GENERAL SERVICE

MAL SEEVIET

STUDY IS

to price agent

The competitive examination for direct recruitment to the Mara Autonomous District Council General Service shall consist of a written examination and an interview test. The competitive examination shall be conducted by the Mara Autonomous District Council Recruitment Board in accordance with the following syllabus:

ii L	Pape	r-I ENGLISH	ENGLISH		
	(i)	Comprehension of given passages.	-	15 marks	
	(ii)	Usage and Vocabulary.	-	10 marks	
V2	(iii)	Grammar.	-	35 marks	
	(iv)	Precis Writing.	7. 50	15 marks	
	(v)	Essay Writing.		25 marks	
п.	Paper	r-II MARA		– 100 marks	
	(i)	Grammar, etc.		25 marks	
	(ii)	History and Culture of Maras.	-	20 marks	
ie kar	(iii)	Political History and Development of the M Autonomous District Council.	1ara –	20 marks	
qrios in	(iv)	Advent and works of Christian Missionarie Maraland.	s in –	20 marks	
	(v)	Essay Writing.		15 marks	

The Candidates will have to answer the Mara paper in Mara language Note: except where translation is involved.

and Indian Polity

of the indian Constitution.

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EX-103/2020	0		10 -		
GENERAL STURMS	Paper	- III	GENERAL STUDIES	5 – I	- 100 marks
una.	1.	Histo	ory of Modern India.	-	40 marks
rn India will center ry from about the century una wonia ins on immunion taped the freedom		histo midd also perso	History of Modern India will cover bry of the country from about the file of nineteenth century and would include questions on important onalities who shaped the freedom ement and social reforms.		
	2.	Geog	graphy of India.	-	20 marks
stagenohy at India		(i)	Physical – Physiography of India, Climate of India.		
Soils of India eminum, minerui eau Risenacue		(ii)	Resources — Soils of India, Natural Vegetation, Mineral Resources, Energy Resources.		
i tratustries		(iii)	Agriculture and Industries.		
Communications		(iv)	Transport and Communications.		
ond density of demographic		(v)	Demography - Growth, distribution and density of population, demographic characteristics.		
Privaterials Soul		(vi)	Regional Planning and Development.		
yous, grapuo den inagran	3.	Simp	le statistical analysis, graphs and diagran	ns	15 marks
bnal and international			ent events of national and international ortance.	-	25 marks

GENERAL STUTVES Paper - IVO marks GENERAL STUDIES - II - 100 marks

1. Constitution of India and Indian Polity. - 60 marks

(i) Salient features of the Indian Constitution.

(ii) Fundamental Rights, Directive Principles of State Policy and Fundamental Duties.

42

- (ili) Union Executive, Legislature and Judiciary.
- (iv) State Executive, Legislature and Judiciary.
- (v) Centre-State Relations.

Es-105/2020

- (vi) Emergency Provisions.
- (vii) Amendment of the Constitution.
- (viii) Services under the Union and the States.
- (ix) Panchayati Raj and Urban Local Governments.
- (x) Constitutional Bodies Election
 Commission, Union Public
 Service Commission, Finance
 Commission, National
 Commission for Scheduled Castes
 and Scheduled Tribes,
 Comptroller and Auditor General
 of India, Attorney General and
 Solicitor General of India.
- (xi) Non-Constitutional Bodies National Human Rights Commission, Central Vigilance Commission, Lokpal and Lokayuktas.
- (xii) Sixth Schedule to the Constitution of India.
- 2. Indian Economy.

30 marks

- (i) Salient features of Indian Economy.
- (ii) Economic Planning in India History of Planning in India, Method of Plan formulation, Role, composition and functions of NITI Aayog and National Development Council. –

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scess in India —
of Budget
Budget, Execution
liamentary Control
cridinare, Role of
rv in monetary and

of India — Worla ational Monetary World Irade WTO)

Poverty Albertation oment Generality n India

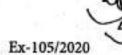
of Science and evelopment of India.

- (iii) Budgetary Process in India –
 Formulation of Budget,
 Enactment of Budget, Execution
 of Budget, Parliamentary Control
 of Public expenditure, Role of
 Finance Ministry in monetary and
 fiscal area.
- (iv) Reserve Bank of India World Bank, International Monetary Fund (IMF), World Trade Organisation (WTO).
- (v) Economic Reforms Globalization, Liberalization Privatization and Disinvestment.
- (vi) Development, Poverty Alleviation and Employment Generation Programmes in India.
- The role and impact of Science and Technology in the development of India.

10 marks

Ex-100 range

STAL EXAMINATED FROM



SCHEDULE - III {See Rule 13 (3)}

SYLLABUS FOR THE MARA AUTONOMOUS DISTRICT COUNCIL GENERAL SERVICE

DEPARTMENTAL EXAMINATION

TOTAL L	Pape	er – I/o	ENGLISH	0.000	- 100 marks
M445-82	(i)	Comp	orehension of given passages.	-	15 marks
	(ii)	Usag	e and Vocabulary.	8 J . .	10 marks
	(iii)	Gran	nmar.	-	35 marks
	(iv)	Preci	is Writing.	or -	15 marks
	(v)	Essay	Writing.	-	25 marks
			The second second		
II.	Pape	r-II	O marks		– 100 marks
	1.	Cons	stitution of India.		60 marks
ie Induse		(i)	Salient features of the Indian Constitution.		
		(ii)	Fundamental Rights.		
244	-	(iii)	Directive Principles of State Policy.		
Lightney,		(iv)	Union - Executive, Legislature and Judiciary.		
e production of the		(v)	State - Executive, Legislature and Judiciary.		
and a firm		(vi)	Centre - State Relations.		- 51
If you not the	*	(vii)	Services under the Union and the States,		
0.22		(viii)	Administrative Tribunal.		
tirofor d'india.	2.	Sixth	Schedule to the Constitution of India.		20 marks
	3.	(Con	Mara Autonomous District Council stitution, Conduct of Business, etc)		20 marks
		Rules	s, 2002 as amended upto date.		

III. Paper - III mark

- 100 marks

Revenue Law.

50 marks

- itonomous District micultural Land attri i
- tionemous Instruct Agricultural Land 2011
- tionomaus District ding) Regulation,
- donom**ous District** us and Rent on utations, 2015
- constition in India

- (i) The Mara Autonomous District Council (Agricultural Land Settlement) Act, 2011.
- (ii) The Mara Autonomous District Council (Non-Agricultural Land Settlement) Act, 2011.
- (iii) The Mara Autonomous District Council (Trading) Regulation, 2012.
- (iv) The Mara Autonomous District Council (Taxes and Rent on Buildings) Regulations, 2013.
- (v) Law on Land Acquisition in India.

2. Other Laws.

50 marks

- tionomous District cui Act, 1974 as tau
- armonicus District elien to Village eles 2014 as
- desensive District on means and extint?
- однотошк. Дава от сигон ој Бизинској

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- The Mara Autonomous District (Village Council) Act, 1974 as amended upto date.
- (ii) The Mara Autonomous District Council (Election to Village Councils) Rules, 2014 as amended upto date.
- (iii) The Mara Autonomous District Council (Public Health and Sanitation) Rules, 2012.
- (iv) The Mara Autonomous District Council (Transaction of Business) Rules, 2011.

IV. Paper - IV

- 100 marks

- The Mizoram Autonomous District Council Fund— 15 mark.
 Rules, 2018.
- 2. General Financial Rules, 1963.

30 marks



 Chapter – 2 (General System of Financial Management and Control).

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- (ii) Chapter 3 (Revenue and Receipts).
- (iii) Chapter 4 (Powers of Sanction).
- (iv) Chapter 5 (Budget, Grants and Appropriations).

Central Civil Services (Classification, Control and— 25 marks
Appeal) Rules, 1965.

CHAPTER - I

- Part-IV Rule 10 (Suspension).
- (ii) Part V Rule 11 (Penalties and Disciplinary Authorities).
- (iii) Part VI Rule 14 (Procedure for imposing major penalties).
- (iv) Part VI Rule 16 (Procedure for imposing minor penalties).
- (v) Part VI Rule 18 (Common proceedings).
- Fundamental Rules and Supplementary Rules. 30 marks

Part - I

- Chapter II (Definitions).
- (ii) Chapter III (General Conditions of Service).
- (iii) Chapter IV (Pay).
- (iv) Chapter V (Additions to Pay).
- (v) Chapter VIII (Dismissal, Removal and Suspension).

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